

Schoolcraft Learning Community Board Meeting Minutes
January 17, 2006

Informal Information Session:

6:00 to no later than 6:30:

Information from Director and other staff, parents and community members.

- Building Grant Information – discussions ensuing regarding new building potentials and the potential grant monies available.
- Bemidji Education Council update – looking for students to be part of Bemidji Day at the Capitol on March 28th. Greg will be choosing a couple of 8th graders to help represent Bemidji.
- Calendar Changes – leaning toward having to make Mar. 24-26 staff days, changing Mar. 24 to a no student day, and taking the staff days during the previous week as non-work days.
- ELOB workshop – Beverly Chin session date change

Formal Agenda: Call to Order 6:36 PM

Attendance: Kris Kolar Lisa Graefe Carla Patch Judy Bing
 Gerry Hoyum Sara Breeze

Issue: Consent Agenda

- Minutes from last month
- Finance report/Current bills and checks
- Budget change
- Kitselman Foundation grant – received \$3500 to pursue extras. Scott will send a thank you.

Outcome: Lisa moved to approve the consent agenda, including the budget changes, with some minor changes to the December minutes. Carla seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Director Limitations policy #6: Treatment of Staff

Outcome: Update on progress regarding staff job descriptions and monitor for compliance

Person Responsible: Scott

Scott reports compliance. All staff were presented with a job description and an opportunity for feedback. Scott will work up a new monitoring report for the February meeting.

Issue: Director's Job Description

Outcome: Update and approval by board

Person Responsible: Barb

Sara moved that we provisionally approve the Director position description for the purpose of the upcoming evaluation process. We will then have time to read the description in depth and approve it at the February meeting. Lisa seconded. Motion carried unanimously.

Issue: Expansion Possibilities

Outcome: Discussion

Person(s) responsible: Scott

A web in the making: Expansion to the German village? Staff Restlessness – openness to change? Changes in Clientele in the student body – how to manage the needs of the students?

Building Plans with CLV? Somewhere else? Local politics – how would expansion impact? Relationship with TrekNorth and Voyageurs – what happens if they combine activities – should we join them in some way? State politics – possibilities of adding more weeks to school – how could we do in the current site? Kris suggested establishing a visionary committee to help with the long-range planning for the school. We need to figure out who, what, why and at what cost. Should we have someone come to help us do some strategic planning? Who might be available? Gary Kelsey? Someone from MACS – Scott will check into that. Barb and Rita will further report on the grant opportunity next month. Scott will report on possible facilitators for strategic planning.

Issue: Director's Evaluation/Election Process

Outcome: Form committees

Person(s) responsible: Kris

Committee for the Director Evaluation: Lisa, Sara, Kris

Election Committee: Carla, Gerry, Shar

Sara moved that we appoint the above committee personnel. Carla seconded. Motion carried unanimously.

The Director Evaluation will be moved to the March agenda...to allow for quality staff input.

Issue: Progress Reports

Outcome: Update board on alignment of Ends Policies and progress reports

Person(s) responsible: Barb

Discussion will continue at next month's meeting whether the progress reports can help the board to assess whether the ends policies are being met. If progress reports cannot fulfill this requirement, another separate form may have to be compiled and filled out by the staff.

Issue: Review and Update Ends/Results Policies

Outcome: Report from committee

Person(s) responsible: Barb, Kris, Lisa

Lisa moved that we adopt the new ends policies as laid out in the brochure presented last month. Judy seconded. Motion carried unanimously.

Issue: Finish review of Governance Policies

Outcome: Discuss and evaluate board compliance

Person(s) responsible: Kris

Lisa moved to table this issue until next month. Carla seconded. Motion carried unanimously.

Adjourn – Sara moved to adjourn. Carla seconded. Motion carried unanimously.

Please remember to review the remaining governance policies and the Director position description prior to February's meeting.