

Schoolcraft Learning Community Board Meeting Minutes
June 19, 2006

Informal Information Session: 4:00 to no later than 4:30:

Information from Director and other staff, parents and community members.

- PAC update – PAC suspended for the next year. They will do the picnic in August, and the bookfair in the fall.
- Board retreat update – a good day, productive in orienting new members.
- Special Education Department vacancy, as well as advertising a ½ year K position to work with Melanie as a long term sub.
- Special Education Summer School – 5 kids have been attending ESY (extended school year), 3 days/week (M-W) the last 3 weeks of every month. Shelly and Amanda have been staffing.
- Planning Grant update – presentations by Howie Zetah, Steve Hill, Darwin Wiebolt, and EAPC today. We need to compare CLF and building new site – may need a special board meeting to decide before the end of the month. Notice will be given to the community members regarding time and place of special meeting.
- Community Service project update – ran the last 3 weeks in May with public service announcements on KAXE and signs in Lueken's, Marketplace Foods. It went well considering the short notice. The Homeless Shelter is very interested in collaborating to try to have students involved in continued community service. Kris will contact the director of the Homeless shelter in the fall for more service options. Great Job!
- The audit for FY 06 is scheduled for the week of July 9th.

Formal Agenda: Call to Order 4:35 PM

Attendance: X Kris Kolar X Lisa Graefe X Carla Patch X Judy Bing
 X Sara Breeze X François Fouquerel X Mitch Hayle

Staff present: Barb Houg, Rita Poulton, Scott Anderson, Shar Paquette

Guests present: Laura Straw

Reading: Barb read the Director Limitations #7J on Asset Protection.

Issue: Consent Agenda

- Finance report/Current Bills and Checks
- May Board Minutes
- Membership in MACS for next year/change in dates and rates

Outcome: Sara moved to pass the consent agenda, including renewing our membership with MACS. Mitch seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Budget for 2006-07

Outcome: Approval of 2006-07 budget

Scott shared his decision to maintain 10 classrooms for the 06-07 school year with Melanie in a stand alone K classroom and hiring a stand alone 1st grade teacher. Carla and Heidi will be the 2/3 team and Judy and Hilary will be the 4/5 team. The 6/7 team will remain intact this year with the goal of working with Greg this year to combine into a 6/7/8 team for the 07-08 school year. Our goal for student base will be 158 kids.

Mitch moved to approve the budget with 10 classrooms. Carla seconded. Motion carried unanimously.

Issue: Wellness Policy

Outcome: To approve the newly developed Wellness Policy

Lisa moved to approve the Wellness Policy as presented by the committee. François seconded. Motion carried unanimously.

Issue: CLV lease

Outcome: Review in light of planning grant

We would have to let CLV know 60 days prior to year-end if we were going to move. Scott will send the signed lease to CLV. No action necessary.

Issue: Food service agreement with CLV

Outcome: To approve food service contract for the 2006-07 school year.

This was approved in May – no action necessary.

Issue: Sponsorship contract with MDE

Outcome: approve the charter school contract with MDE

Judy moved to approve the charter school contract with MDE. Carla seconded. It was share that Andrea Coffey will be leaving MDE soon. She will be missed. Motion carried unanimously.

Issue: Treatment of Staff update (#3E)

Outcome: Has Scott completed teacher evaluations? Is he now in compliance?

Scott used two documents to complete evaluations: the staff resolutions from October and the evaluation rubric that the teachers completed self-evaluations with. Scott compiled a narrative from these two documents. A staff evaluation page will be included next year for non-teaching staff. Scott reports compliance.

Lisa moved to accept the monitoring report for 3E (retroactive). Judy seconded. Motion carried unanimously.

Issue: Financial Planning and Budgeting Monitoring Report (#5)

Outcome: Is Scott in compliance?

Scott presented Monitoring Report #5 stating his compliance. We discussed amending the policy to put a cap on the fund balance carried. Lisa moved to accept MR #5. Carla seconded. Motion carried unanimously.

Issue: Compensation and Benefits Monitoring Report (#4)

Outcome: Is Scott in compliance?

Scott feels that the starting salary for teachers needs to be revisited. Kris asked Scott to consider increasing teacher salaries when spending down the fund balance as stated in MR #5: item #3. Sara moved to accept MR #4 with the understanding that when deciding how to spend the fund balance down that increased teacher/staff compensation be considered. Judy seconded. Motion carried unanimously.

Issue: Treatment of Staff item (#3H)

Outcome: To begin discussion of bringing this provision “in a bowl” to reflect ideas discussed at the Board retreat.

Mitch, François, Barb and Sara will word-smith and bring a revised #3H policy to the July board meeting (July 17th). Lisa moved to table this until the July board meeting. Carla seconded. Motion carried unanimously.

Issue: Input Gathering

Outcome: To begin discussion regarding review of our ends policies, possible facilities change and school direction.

François moved to table this discussion. Sara seconded. Motion carried unanimously.

Issue: Scott was asked to have an update of the Risk Management – see included ISD #31 Crisis Management Plan. We will be having a SLC catastrophe on October 12th in the afternoon. We will be bused to the Bemidji High School where we will go through the motions of reconnecting students with their parents. Scott is also trying to contact Berle at the Sheriff’s Department to work on further areas and to help with additional resources for site specific crisis. He doesn’t have a consultant in hand. The board asked Scott to report at the next board meeting.

Issue: Closing meeting

Lisa moved to close the meeting at 5:45 PM. Mitch seconded. Motion carried unanimously.

Issue: Director’s Evaluation

Outcome: Approve Director Evaluation

Person Responsible: Lisa

Issue: Director requested some time in closed session for board update and recommendations.

Lisa moved to open the meeting at 6:15 PM. Mitch seconded. Motion carried unanimously.

Carla moved to adjourn. Sara seconded. Motion carried unanimously.

Meeting Adjourned.

Respectfully Submitted, Shar Paquette