

Schoolcraft Learning Community Board Meeting Minutes
August 16, 2005

Informal Information Session:

Information from Director and other staff, parents and community members.

- Alumni Survey
- PAC sponsored Picnic at the State Park: Aug. 21, 3-6 PM
- ISD #31 Invitation to August 24th Workshop – William Daggett, “How to Get Kids Ready for the 21st Century”
- New MACS Director, Eugene Piccolo, visited on August 16
- CLV meeting to discuss site issues – Kris, Shar, and Scott with the follow-up today from last week’s meeting
- Andrea Coffey letter – Re: Good job on 04/05 reporting
- MARSS Data is completed!
- Meeting with ISD #31 reps – Re: Extra-curriculars
- ELOB Report Card
- Part-time Title 1 position to be filled

Formal Agenda

Call to Order

Attendance: Kris Kolar Lisa Graefe Carla Patch Judy Bing
 Gerry Hoyum Sara Breeze

Issue: Consent Agenda

- Minutes from last month
- Finance report/Current bills and checks
- Budget change – new part-time receptionist position + added French
- Legal Requirements –
 - Approve Signatures on the checking account: Scott Anderson, Gerry Hoyum
 - Designate Method of communication to Schoolcraft Learning Community: bi-monthly newsletter sent home with students and posted on the website. Board agendas are sent home and posted on the website, www.schoolcraft.org, and board minutes are posted on the website and are available upon request.
 - Designate Newspaper for advertising: The Bemidji Pioneer
 - Designate Banks: First Federal and Security Bank USA
 - Electronic Transfer – Rita Poulton has authorization to complete electronic transfers on behalf of Schoolcraft Learning Community for purposes of payroll and tax payments.
 - Special Education Director Approval – MACS
 - Human Resources Officer – Gerry Hoyum – Gerry needs to keep current on Human Relations Law.

Outcome: Carla moved to pass the consent agenda items. Judy seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Monitoring Report – Director Limitations #1: Emergency Succession

Outcome: **Judy moved to accept this monitoring report. Carla seconded. Motion carried unanimously.**

Issue: Monitoring Report - Director Limitations #3: Treatment of Staff

Outcome: Inform Board of progress on parts 6 and 7 of policy, discuss timetable for compliance – Scott is still reporting non-compliance on these parts. The Job Descriptions need to be brought to the staff for review to meet compliance on part 6. More clarification was needed for Part 7.

Scott is still in non-compliance on both of these parts, but expects to be in compliance by the October meeting. Gerry moved to table this until the October meeting. Judy seconded. Motion carried unanimously.

Issue: Governance Process Policy Review

Outcome: **Gerry moved to table this issue until the September meeting. Carla seconded. Motion carried unanimously.**

Issue: Open Position on Board

Outcome: Further discussion will ensue at the September board meeting.

Adjourn: **Judy moved to adjourn. Gerry seconded. Motion carried unanimously.**

Respectfully submitted, Shar Paquette