

Schoolcraft Learning Community Board Meeting Minutes
July 17, 2006

Informal Information Session: 4:00 to no later than 4:30:

Information from Director and other staff, parents and community members.

- Audit – finished on-site, just some final adjustments to be done.
- Planning Grant – Facilities Committee meeting today; walked the Preece land; discussed possible timelines; will hopefully have some figures by Wednesday; renovation grant due 9-29-06; \$ would need to be spend by 9-07; Amy Rutten is well appreciated for her contributions.
- Fall Picnic – Aug. 13th, 1-3 PM, at the Rotary Pavilion, potluck
- Grand Forks Herald Article
- Meeting with Jim Hess 7-18-06 re: after school busing and extra curriculars
- Job opportunity update: offered the Sped position to a candidate; will interview for the Elementary position on 7-26-06.
- David St. Germain will be doing a staff training October 13-14.

Formal Agenda: Call to Order

Attendance: **Kris Kolar** **Lisa Graefe** **Carla Patch** **Judy Bing**
 Sara Breeze **François Fouquerel** **Mitch Hayle**

Staff Present: Scott Anderson, Rita Poulton, Shar Paquette, Barb Houg

Issue: Consent Agenda

- Finance report/Current Bills and Checks
- June Board Minutes
- Out of state travel approval – Meghan to Denver, Reading I Logistics workshop
- Architect contract
- Family Orientation Night – Parent Involvement Committee help to plan? Make mandatory for all families?
- Student Teaching Agreement – 2 years with BSU

Outcome: Lisa moved to pass the consent agenda; Sara seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Monitoring Report #2 Treatment of Students and Families

Outcome: Review new family handbook; review “problem solving” process, assigning problem solving committee and discussing potential training for committee members.

Discussion regarding adding the wording “If issue involves the director, proceed to step 3” at the end of step 2 of the Problem Solving Procedures. All agreed to the change.

Discussion regarding problem solving committee training...Scott and Mitch will get together and look into possible ideas. Discussion regarding conferences as stated in number 5 with decision to make parent/teacher conferences mandatory...teachers may not opt out of conferences.

Carla moved to accept Scott's Monitoring Report as amended. Lisa seconded. Motion carried unanimously.

Problem Solving Committee for the 06-07 school year: Lisa moved to appoint Judy, Kris, Sara and Mitch to this committee. Carla seconded. Motion carried unanimously.

Issue: Monitoring Report #3 Treatment of Staff

Outcome: Review staff handbook; increase rate for substitute teacher pay; increase in mileage reimbursement; increase up front travel allotment; discussion of items still in progress.

Non-compliance reported for #4 with target date of completion November 1, 2006. We are still working on setting up a crisis response/safety plan in final form.

Sara asked about staff feedback regarding their evaluations...Scott had 1 staff give him feedback.

Barb asked about the shared leadership policy and it's status. Sara and Mitch will work on it in August and will report back at the August board meeting.

Lisa asked about the hiring procedures with open positions...discussion ensued...Scott will work on this and we will have a hiring policy on the October agenda.

Lisa moved to accept the Monitoring Report #3 as amended above. Judy seconded. Motion carried unanimously.

Issue: Human Rights Officer

Outcome: Rita researched Human Rights Officers and responsibilities and sent to Kris. There is training needed for the person serving in this position. Scott will ask Jim if he would serve as the Human Rights Officer and will bring recommendation to the board in August for approval.

Issue: Input Gathering on Ends Policies

Outcome: Review ends policies. Discussions regarding wording. All agreed to make a few wording changes. Shar will update and the board will review in August for approval.

Issue: Risk Management Plan

Outcome: Update on development of risk management plan. Not much has happened to this point. Scott is trying to reach Beryl at the Sheriff's Department for some assistance. Will have completed by 11-1-06.

Kris closed the meeting for an executive session. Kris re-opened the meeting following brief session.

Judy moved to adjourn. Carla seconded. Motion carried unanimously.

Meeting Adjourned 5:45 PM.

Respectfully submitted, Shar Paquette