

Schoolcraft Learning Community Board Meeting Minutes
August 21, 2006

Informal Information Session: 4:00 to no later than 4:30:

Information from Director and other staff, parents and community members.

- Building and Grant update – application has become narrower.
- Positions update
- Charter School Board Article
- Family Picnic Update
- Upcoming Dates:
 - a. August 29-30 Staff Training days
 - b. August 31 Moving day
 - c. September 5 First day of school
 - d. September 17 Family Orientation Night
 - e. October 13-14 David St. Germaine workshop
 - f. BSU Student Teacher Agreement
 - g. ISD #31 School Board survey

Formal Agenda: Call to Order 4:22 PM

Attendance: Kris Kolar Lisa Graefe Carla Patch Judy Bing
 Sara Breeze François Fouquerel Mitch Hayle

Issue: Consent Agenda

- Finance report/Current Bills and Checks
- July Board Minutes
- Updated contracts
- School year meeting dates/times – 3rd Tuesday of each month, 6 PM at Paris.

Outcome: Lisa moved to approve the consent agenda. Carla seconded. Motion carried. Judy and Sara abstained.

ACTION ITEMS

Issue: Monitoring Report #1 – Emergency Succession

Outcome: Establish day to day as well as drastic emergency succession plan.

Person Responsible: Scott

Sara moved to accept MR #1 as presented. Judy seconded. Motion carried unanimously.

Issue: Designate Pioneer and First Federal as our official entities

Person Responsible: Scott

Lisa moved to designate the Bemidji Pioneer as Schoolcraft's newspaper of record to designate First Federal and Security Bank USA as our banks of record, and to authorize Rita Poulton to make electronic transfers on Schoolcraft's behalf. Carla seconded. Motion carried unanimously.

Issue: Shared Leadership Policy

Outcome: Update on development of policy

Person Responsible: Sara and Mitch

There was discussion regarding shared leadership and ways that this is apparent in our school. Further discussion occurred on the David St. Germaine workshop October 13-14, which the board members will plan to attend. We need to also look at how to evaluate the problem solving process that is in place. Sara and Mitch will get together and wordsmith the shared leadership policy and bring to the next board meeting.

Lisa moved that we put this on next month's agenda. Carla seconded. Motion carried unanimously.

Issue: Human Rights Officer Designation

Outcome: Designate Jim Conway as Human Rights Officer

Person Responsible: Scott

Judy moved to designate Jim Conway as the Human Rights Officer. Mitch seconded. Sara asked whether something would be put in writing as to what this position description is. There are guidelines in the staff handbook, but we will further compare to the MSBA Harassment Policy for addition input. Motion carried unanimously.

Issue: Ends Policies

Outcome: Discuss tweaked ends policies

Person Responsible: Scott

Lisa moved to accept the revised ends policies as presented. Mitch seconded. Motion carried unanimously.

Issue: Schoolcraft Board Liability Insurance

Outcome: Discuss current status of our liability insurance.

Person Responsible: Rita

Judy moved to continue the liability coverage currently in place (1 million). Carla seconded. Motion carried unanimously.

Issue: Parent Involvement Policy

Outcome: Evaluate our current policy and decide if it is what we want, or do we need to recreate it to our needs? Do we have any Board members that would want to work with Scott on this?

Person Responsible: Scott

We need to solicit parents to help with this review...use core group for the April 8, 2006 workshop. Mitch stated he would be interested in participating in this group. We also need to put the parent involvement policy in the family handbook. Lisa moved that we begin a group to review/revise the Parent Involvement Policy for the future, with the final draft to be included in the Family Handbook for annual review. Carla seconded. Motion carried unanimously.

Issue: Crisis Management

Outcome: Update on development of crisis management plan.

Person Responsible: Scott

Rita met with Berle at the Sheriff's Office, and brought the crisis management template from MSBA. Berle wants to come and visit with our staff. We need to run through the evacuation drill with the staff prior to the October 12th scheduled drill. Lisa moved that a Crisis Management Committee be established (Carla, Shar and Rita) to come up with a 1st draft by the October board meeting. Mitch seconded. Motion carried unanimously.

Issue: Family and Medical Leave policy and the Harassment and Violence Policy Templates

Outcome: Examine our current policy and evaluate.

Person Responsible: Scott

The board would like both of these reviewed before the staff handbook review next summer. Kris suggested we use these templates as guides if events come up in the next year.

Sara asked to close the meeting at 5:48 PM regarding a personnel issue. Sara asked to reconvene at 6:00 PM.

Judy moved to adjourn the meeting. Carla seconded. Motion carried unanimously.

Respectfully submitted, Shar Paquette