

Schoolcraft Learning Community Board Meeting Minutes  
November 21, 2006

*Informal Information Session:*

Information from Director and other staff, parents and community members.

- Judy's report on trip to Phoenix with Hilary
- Annual Stuff a Truck – Levi Erickson and Stephanie Olson PSEs
- ELOB School Designer Report
- Facilities Grant Update
- PAC rebirth – next meeting at Cantabria Coffee Company, 6:30 PM Tuesday, December 5<sup>th</sup>.
- Winter Concert December 7, 2006, 6:30 PM at BHS auditorium
- Staff vacancies/Timelines
- BSU Center for Research and Innovation Site Plan
- New Director of Limitations approved last month
- Scott is presenting on charter schools in Park Rapids next Monday night...at the Park Rapids public library.
- Admissions policy to be revisited.

*Formal Agenda: Call to Order 6:33 PM*

**Attendance:**  Kris Kolar     Lisa Graefe     Carla Patch     Judy Bing  
 Sara Breeze     François Fouquerel     Mitch Hayle

**Issue: Consent Agenda**

- Finance report/Current Bills and Checks
- October Board Minutes
- Minutes from Executive Meeting
- Sponsorship Issues
- Heidi's resignation

**Outcome:** Approve required items

**Person(s) responsible:** Scott

Sara moved to accept the consent agenda as presented by Scott and Rita. Lisa seconded. Motion carried unanimously.

**ACTION ITEMS**

**Annual Audit Report**

**Person Responsible:** Don Zierke

**Outcome:** Review and Explanation of Annual Audit

Lisa moved to accept the audit report as presented. Judy seconded. Motion carried unanimously.

**Issue:** General Fund Surplus

**Outcome:** Determine appropriate fund balance and what to do with any extra money.

**Person Responsible:** Finance Committee

Lisa moved that SLC maintain the fund balance at a minimum of 20%. Mitch seconded. Motion carried unanimously. Further discussion ensued regarding how the fund balance should be spent.

**Issue:** Hiring Policy

**Outcome:** Final Review of proposed policy and adoption of same.

**Person Responsible:** Scott

Lisa moved to approve the 2<sup>nd</sup> reading of the hiring policy as presented. Judy seconded. Motion carried unanimously.

**Issue:** Crisis Management Plan

**Outcome:** Update on provisionally approved plan. Extension of due date for Director Monitoring Report #7.

**Person Responsible:** Scott and Shar

**Issue:** Review Annual Report

**Outcome:** Review annual report for possible issues to address

**Person Responsible:** Barb

**Issue:** Review Governance Process Policy #8 “Cost of Governance”

**Outcome:** Review Policy and discuss relevance and potential Board actions.

**Person Responsible:** Kris

Judy moved to table the above three issues until the December meeting. Sara seconded. Motion carried unanimously.

Exec. Meeting called 8:03....Closed session.

Re-opened session: 8:15.

Francois moved to adjourn. Mitch seconded. Motion carried unanimously.

Respectfully submitted, Shar Paquette