

Schoolcraft Learning Community Board Meeting Minutes
February 17, 2009

Informal Information Session:

Information from Director and other staff, parents and community members.

- Wells Technology Invitation
- Conferences Feb. 26
- Winterfest Feb. 27
- 6-8 Ski Trip Thursday, Feb. 19
- 4-8th grade dance Friday, Feb. 20th 6-10 pm
- Spring Break March 9-13
- Summer Office options
- Schoolcraft storage idea
- Wellness Policy Committee has been meeting
- Title 1 Family Education Night March 26 for K-3 students
- Next parent meeting Tuesday, March 24 6 PM

Formal Agenda: Call to Order 6:10 PM

Attendance: Mitch Hayle Noelle Stinson Julie Anne Rubey

Carla Patch Sara Breeze Jim Conway

Staff Present: Scott Anderson, Rita Poulton, Shar Paquette, AnnaMae Sovick

Guests Present:

Issue: Consent Agenda

- Current Bills and Checks
- January Board Minutes
- Finance meeting update

Outcome: Approve required items

Person(s) responsible: Scott

Carla Patch moved that we accept the consent agenda. Sara Breeze seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Monitoring Report #7 – Financial Condition

Outcome: Review/Accept

Person Responsible: Scott

Statutory Compliance for Fiscal Year 2008-09 document was reviewed point by point by Rita.

Carla Patch moved that we enter into the minutes that we have reviewed and accepted the Statutory Compliance for Fiscal Year 2008-09. Jim Conway seconded. Motion carried unanimously. Review of the Statutory Compliance document should be moved to November/December on the board calendar every year.

Fund Balance Policy was proposed. Sara Breeze moved that we accept the Fund Balance Policy as presented, including the Reserve Balance and Fiscal Management Practices. Jim Conway seconded. Motion carried unanimously.

Jim Conway moved that we accept MR #7 as presented. Sara Breeze seconded. Motion carried unanimously.

Rita presented a new Criminal Background Policy as recommended by the Minnesota Department of Education. Carla Patch moved that we approve the Criminal Background Consent Policy with the additions of student teachers and practicum students to those checked. Jim Conway seconded. Motion carried unanimously.

Issue: Nomination/Election Committee report
Outcome: Establish meeting times and timelines
Person Responsible: Shar, Jim, Carla, Noelle

Shar presented nomination letter and timelines that correlated to past years...letter to stakeholders will go in the mail Monday Feb. 23rd.

Nominations will need to be in March 16th. Jim, Carla, and Noelle will start encouraging nominations among the staff. Nominations forms will be given to all classroom teachers to encourage their parents to be involved in the election process by nominating either themselves or another community member.

Carla Patch moved that we return to a 7 member board, opening 3 positions in this election. Sara Breeze seconded. Motion carried unanimously.

Issue: Director Evaluation Committee
Outcome: Establish committee meeting times/process
Person Responsible: Mitch, Sara, Jules

Sara Breeze will find appropriate documents/tools for director evaluation...schedule a meeting with the committee to finalize this year's staff surveys, and schedule timelines to have final director evaluation completed by April 30.

Carla Patch moved to adjourn. Jim Conway seconded. Motion carried unanimously.

Respectfully submitted, Shar Paquette