

Schoolcraft Learning Community Board Meeting Minutes
December 18, 2012; 6:00 PM

Informal Information Session:

Information from Director and other staff, parents and community members.

- Site Survey
- Winter Break Dec. 24-Jan. 1
- VOA Governance Award
- St. Catherine's STEM program
- Elevate 360 data review – Scott explained
- Orchestra Field Work to Sanford
- Winter Concert was great!

Formal Agenda: Sara Breeze called the meeting to order 7:00 PM

Attendance: **Stacy Bender-Fayette** **Lois Pearson**
 Sara Breeze **Jim Conway** **Kathleen Preece** **Sarah Wilson**

Staff Present: Scott Anderson, Shar Paquette, Rita Poulton

Guests Present:

Issue: Consent Agenda

- Current Bills and Checks
- November 20, 2012 Minutes
- Finance Meeting Update

Outcome: Approve required items

Person(s) responsible: Sara/Scott

Kathleen Preece moved to accept the consent agenda. Lois Pearson seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Staff Evaluation Process – Pilot Program

Outcome: Review/Approve

Person Responsible: Sara/Scott

Lois Pearson moved to approve the Staff Evaluation Process as presented. Stacy Bender-Fayette seconded. Motion carried unanimously.

Issue: Board Officers

Outcome: Nominate/Appoint

Person Responsible: Sara/Scott

Jim Conway moved to appoint Kathleen Preece as Board Chair to fulfill the role through the next election, beginning next month. Stacy Bender-Fayette seconded. Motion carried unanimously.

Issue: Revised Budget
Outcome: Review/Approve
Person Responsible: Sara/Scott

Kathleen Preece moved to approve the revised budget. Stacy Bender-Fayette seconded.
Motion carried unanimously.

Issue: Election Committee
Outcome: Update
Person Responsible: Stacy/Jim/Sara B., Sarah W.

Wanted poster in February newsletter – going to make personal contacts to those that ran last year, probably also in February. Discussion about electronic election option/plan. No board action at this time.

Issue: Staff/Board Relationship Policy
Outcome: Review/Revise?
Person Responsible: Sara/Scott

Kathleen Preece moved to table this item until the January meeting. Jim Conway seconded.
Motion carried unanimously.

Issue: Ends Policies
Outcome: Review/Revise?
Person Responsible: Sara/Scott

Kathleen Preece moved to table this item until the January meeting. Stacy Bender-Fayette seconded. Sara Breeze highlighted “Demonstrates the Skills necessary to explore career choices” under Competency in the Workplace; and “Applies Skills in areas such as personal finance, mentoring, consumerism, and time and stress management” under Self Reliance and Positive Habits of Character as discussion items next month. Motion carried unanimously.

7:35 PM Meeting Adjourned