

Schoolcraft Learning Community Board Meeting Minutes
June 24, 2014; 4:00 PM

Reading of Mission Statement:

Schoolcraft Learning Community exists to help develop individuals to be self-directed, lifelong learners who have the skills and knowledge to confidently and compassionately navigate in the world.

Informal Information Session:

Information from Director and other staff, parents and community members.

- Handbook Reviews
 - July 8, 12 p.m. – Staff
 - July 8, 3 p.m. – Family
 - July 10, 12 p.m. – Family
 - July 10, 3 p.m. – Staff
- July 29 Board Retreat
- Position Openings
 - 1st Grade
 - SPED Paraprofessional
 - French
- July 15, 4 p.m. Board Meeting
- Computer Programming Workshop – Stacy
- Instructional Guide job description
- New Charter Schools in Minnesota
- MDE Minnesota Report Card information on SLC
- Financial Audit July 8 – 9, 2014

Formal Agenda:

Meeting called to order at 4:30 by Mark Morrissey

Attendance:

**_x_ Mark Morrissey _x_ Stacy Bender-Fayette _x_ Kathleen Preece _x_ Sarah Wilson
A Dacia Dauner _x_ Sara Dreyer _x_ Erica Harmsen _x_ Megan Crownholm**

Staff Present: Scott Anderson, Rita Poulton, Shar Paquette, Alison Drietz

Guests Present: no guests present

Issue: Consent Agenda

- Minutes from May 20, 2014
- Current bills/checks
- Finance Committee Minutes
The budget was discussed in detail at the Finance Committee Meeting

- Staffing update
 - Heather Anderson – Long-term kindergarten sub
 - Kristine Sorgenfrei – 3rd grade teacher
 - Sarah Wilson – Instructional Guide
- Kitselman Grant Request
- Catering Contract -
Breakfast increased by \$.10 and lunch price is the same.
- French Language Agreement

Outcome: Approve required items

Person(s) responsible: Mark/Scott

Questions were asked about the bills and checks, and answered by Rita. There was discussion on the staff after-school care costs and its future.

Erica Harmsen moved to approve the consent agenda as presented. Seconded by Kathleen Preece. Motion carried unanimously.

ACTION ITEMS

Issue: 2014-15 Budget

Outcome: Review/Approve

Person Responsible: Scott/Rita

Budget was discussed.

Sarah Wilson moved to approve the budget. Stacy Bender-Fayette seconded it. Motion carried unanimously.

Issue: Contract Updates

Outcome: Review/Approve

Person Responsible: Scott/Mark

Scott presented information on employment contracts and recommends the adoption of the individual employment agreement (contract option 1) for Schoolcraft's use. There was discussion around ensuring all staff receiving their job description with their contracts. Kathleen Preece moved to approve the individual employment agreement as presented. Sara Dreyer seconded. Motion carried unanimously.

Issue: Board Member self-evaluation instrument

Outcome: Review/Approve

Person Responsible: Scott/Mark

Scott presented this MACS tool as a self-evaluation option for the board members. Kathleen Preece moved to approve the use of this tool. Megan Crownholm seconded. Motion carried

unanimously. Board members should complete this self-evaluation instrument by the Board Retreat in July.

Issue: Concordia Language Village Lease Agreement

Outcome: Review/Approve

Person Responsible: Scott/Mark

Sarah Wilson moved to approve the lease agreement as presented. Sara Dreyer seconded. Motion carried unanimously.

Issue: Visioning Discussion

Outcome: Update

Person Responsible: Scott/Mark

There was discussion regarding the Visioning Meeting on June 19. A Project Manager would do much of the groundwork and beginning stages of looking for a potential new site. Megan Crownholm moved to authorize Scott Anderson to seek bids for Project manager for the initial development stage and will report to the board prior to the July meeting. Erica Harmsen seconded.

Motion carried. Kathleen Preece abstained.

Review of VOA Board meeting observation form

All criteria successfully met.

Adjourn

Sara Dreyer moved to adjourn the meeting. Sarah Wilson seconded.

Motion carried unanimously.

Respectfully submitted by Alison Drietz