

Schoolcraft Learning Community Board Meeting Minutes
July 16, 2013; 4:00 PM

Reading of Mission Statement:

Schoolcraft Learning Community exists to help develop individuals to be self-directed, lifelong learners who have the skills and knowledge to confidently and compassionately navigate in the world.

Public Comments:

Informal Information Session:

Information from Director and other staff, parents and community members.

- Board Governance Project
- UMMHC Letter
- Board training – Mark Morrissey and Mike Bakke (once seated)
- Middle School Flyer
- Board Retreat date – July 30th – there may be a conflict, but will keep everyone in the loop.
- Extra-curriculars Update
- Aug. 5th VOA – need to have a board member attend with Scott.
- Aug. 1st Law Conference (Sarah, Stacy and Scott attending)
- Aug. 18th SLC Family Potluck 1:30-3:30
- 2nd Grade/Sped Teacher Positions – selected Megan Crownholm was hired for the 2nd grade position. Reopened the Sped. Teacher for applications.
- Online Lunch Payments – Shar overviewed

Formal Agenda: Kathleen Preece called the meeting to order 4:28 PM

Attendance: X Kathleen Preece A Stacy Bender-Fayette X Mark Morrissey
 A Sara Breeze X Jim Conway X Sarah Wilson

Staff Present: Scott Anderson, Rita Poulton, Shar Paquette

Guests Present:

Issue: Consent Agenda

- Current Bills and Checks
- June 18, 2013 Minutes
- Lease Aid Forms

Outcome: Approve required items

Person(s) responsible: Kathleen/Scott

Mark Morrissey moved to accept the consent agenda. Sarah Wilson seconded. Motion carried unanimously.

ACTION ITEMS

Issue: Monitoring Report #2 & Family Handbook for 2013-14

Outcome: Discuss/Approve

Person Responsible: Scott

Sarah Wilson moved to accept the MR #2, and approve the Family Handbook for 2013-14. Jim Conway seconded. Motion carried unanimously.

Issue: Monitoring Report #3 & Staff Handbook for 2013-14

Outcome: Review/Approval

Person Responsible: Scott

Inventory – Mark Morrissey requested a statement here about not storing any personal belongings on the semi-truck. Discussion around the inventory and the Google Apps accounts – want to make sure that the staff is fully aware of these changes. The staff will get the “changes in” printout...and will be gone over during staff training.

Sarah Wilson asked whether the Evaluation System will be ready to go in the fall. Scott responded that the tools are in place and the timeline will be to do ½ the staff this year, and the other ½ the following year.

Scott reports non-compliance in the area of job descriptions (#6) and plans to move forward in giving out the current job descriptions early in the year (which date back to 2006), with the intent to update/revise them during the school year. Kathleen Preece asked whether we could have a presentation by someone from the Evaluation Committee at one of the upcoming board meetings. The job description revisions should be connected/compared with the new evaluation tools to keep them in sync.

Rita was part of the initial trial evaluation process. She could also present.

Sarah Wilson moved to accept MR #3 and approve the Staff Handbook for 2013-14 with revisions, with Scott to follow-up on area #6 (job descriptions) in November or December 2013. Mark Morrissey seconded. Motion carried unanimously. Scott will arrange a presentation on the Evaluation Process at an upcoming meeting.

Issue: Director Evaluation

Outcome: Update

Person Responsible: Kathleen

Kathleen Preece met with Scott to go over his Evaluation from the 2012-13 school year.

Issue: Revised Budget 2013-14

Outcome: Discuss/Approve

Person Responsible: Scott/Rita

Discussion around the site planning line item, and the other budget changes based upon the new whatif from MDE. Sarah Wilson also asked about EL training with Nan Rice's

resignation. Scott has been working with our new school designer on what this will look like for our school. Scott and Rita discussed how the carry over from FY13 will be utilized to meet the FY 14 budget deficit shown on the revised budget. Jim Conway moved to approve the revised budget as presented. Mark Morrissey seconded. Motion carried unanimously.

Issue: Computer Purchase

Outcome: Approve Major Purchase

Person Responsible: Scott

We purchased 20 new teacher computers for roughly \$23,000 which needed to be purchased in FY 13, ending June 30, 2013. Jim Conway moved to approve the computer purchase. Sarah Wilson seconded. Motion carried unanimously.

Issue: Observation Form

Outcome: Review

Person Responsible: Kathleen/Scott

Observation Form reviewed – met all criteria ☺

Executive Session called 5:40 PM

Executive Session ended 5:48 PM

Meeting Adjourned 5:48 PM

Respectfully submitted, Shar Paquette