

Schoolcraft Learning Community Board Meeting Agenda  
July 15, 2014; 4:00 PM

*Reading of Mission Statement:*

Schoolcraft Learning Community exists to help develop individuals to be self-directed, lifelong learners who have the skills and knowledge to confidently and compassionately navigate in the world.

*Informal Information Session:*

Information from Director and other staff, parents and community members.

- July 29 - Board Retreat
- August 4-5 - Leadership Team Meeting
- August 17 – Family Picnic
- August 19, 4 p.m. Board Meeting
- Staffing Update
- MACS Membership

*Formal Agenda:*

*Meeting called to order at 4:16 by Mark Morrissey*

**Attendance:**

  **x** **Mark Morrissey**   **x** **Stacy Bender-Fayette**   **x** **Kathleen Preece**   **x** **Sarah Wilson**  
  **x** **Dacia Dauner**   **x** **Sara Dreyer**   **Erica Harmsen**   **x** **Megan Crownholm**

Staff Present: Scott Anderson, Rita Poulton, Alison Drietz

Guests Present: no guests present

**Issue: Consent Agenda**

- Minutes from June 24, 2014
- Current bills/checks
- Finance Committee Minutes – no meeting in July
- Expeditionary Learning Cooperation Agreement
- Literacy Plan
- New SPED Paras – Angelina Soli, Laurie Getschel

Questions were asked about bills/checks and the literacy policy.

Stacy Bender-Fayette moved to approve the consent agenda. Sarah Wilson seconded.

Motion carried unanimously.

**Outcome:** Approve required items

**Person(s) responsible:** Mark/Scott

## **ACTION ITEMS**

**Issue:** Board Action Calendar  
**Outcome:** Review/Approve  
**Person Responsible:** Scott/Mark

Scott Anderson explained the Board Action Calendar and it works for our board. Sara Dreyer moved to approve the Board Action Calendar. Seconded by Stacy Bender-Fayette. Motion carried unanimously.

**Issue:** Family Handbook  
**Outcome:** Approve  
**Person Responsible:** Scott/Mark

Megan Crownholm moved to approve the Family Handbook and Dacia Dauner seconded. Motion carried unanimously.

**Issue:** Staff Handbook  
**Outcome:** Approve  
**Person Responsible:** Scott/Mark

Stacy Bender-Fayette moved to approve the staff handbook. Seconded by Sara Dreyer. Motion carried unanimously.

**Issue:** Monitoring Report #2, Treatment of Student/Families  
**Outcome:** Review/Approve  
**Person Responsible:** Scott/Mark

This is for 2013-14. We were in compliance. Sarah Wilson moved to approve the report. Stacy Bender-Fayette seconded. Motion carried unanimously.

**Issue:** Monitoring Report #2, Revision  
**Outcome:** Review/Approve  
**Person Responsible:** Scott/Mark

These topics came up with Director evaluation. Sarah Wilson explained. Dacia Dauner, Sarah Wilson, and Megan Crownholm will revise this report further and propose changes at the next meeting. Stacy Bender-Fayette moved to bring these revisions to discuss at the next meeting. Seconded by Megan Crownholm. Motion carried unanimously.

**Issue:** Monitoring Report #3, Treatment of Staff  
**Outcome:** Review/Approve  
**Person Responsible:** Scott/Mark

Crisis management plan in place was discussed. Information should reassure families that a plan is in place. Stacy Bender-Fayette moved to approve the report. Sara Dreyer seconded. Motion carried unanimously.

Sarah Wilson made a motion to add Monitoring Report #3, Revisions, to the July agenda. Stacy Bender-Fayette seconded. Motion carried unanimously.

**Issue:** Monitoring Report #3, Revision

**Outcome:** Review/Approve

**Person Responsible:** Scott/Mark

Dacia Dauner, Sarah Wilson, and Megan Crownholm will revise this report further and propose changes at August board meeting. Stacy Bender-Fayette moved to bring these revisions to discuss at the next meeting. Seconded by Megan Crownholm. Motion carried unanimously.

**Issue:** Monitoring Report #4, Compensation Benefits

**Outcome:** Review/Approve

**Person Responsible:** Scott/Mark

Sara Dreyer moved to approve the report. Seconded by Stacy Bender-Fayette. Motion carried unanimously.

**Issue:** Monitoring Report #5, Financial Planning/Budgeting

**Outcome:** Review/Approve

**Person Responsible:** Scott/Mark

Stacy Bender-Fayette moved to approve the report. Seconded by Sarah Wilson. Motion carried unanimously.

**Issue:** Director Eval/Contract

**Outcome:** Review/Approve

**Person Responsible:** Mark

Sarah Wilson, Kathleen Preece, and Mark Morrissey compiled the director evaluation responses and discussed it with the director. The contract was then developed.

Megan Crownholm moved to approve the contract. Seconded by Sara Dreyer. Motion carried unanimously.

**Issue:** Project Manager Discussion/Building Process

**Outcome:** Update

**Person Responsible:** Scott/Mark

Scott Anderson presented information on finding a Project Manager. The discussion on project managers will continue at the board retreat on July 29<sup>th</sup>. Stacy Bender moved to invite

Howie Zetah to the board retreat to discuss building information. Sara Dreyer seconded. Motion carried. Kathleen Preece abstained.

Scott Anderson presented Kathleen Preece's Board Resignation letter effective after the July 2014 Board meeting. Sarah Wilson made a motion to add this item to the agenda. Seconded by Stacy Bender-Fayette.

Megan Crownholm moved to accept the resignation. Dacia Dauner seconded. Motion carried unanimously.

**Review of VOA Board meeting observation form**

All criteria successfully met.

**Adjourn**

Stacy Bender-Fayette moved to adjourn the meeting. Sara Dreyer seconded. Motion carried unanimously.

*Respectfully submitted by Alison Drietz*