

Schoolcraft Learning Community Board Meeting Minutes  
October 18, 2016; 5:30 p.m.  
Schoolcraft Learning Community, Bemidji, MN

*Reading of Mission Statement:*

Schoolcraft Learning Community exists to help develop individuals to be self-directed, lifelong learners who have the skills and knowledge to confidently and compassionately navigate in the world.

**Information Session:**

- October 9 - Fall Fest
- October 12- 14 - Grades 4 /5 Iowa Trip
- October 20- 21 - MEA Break - No School
- October 25 - Stuff a Truck Begins
- November 3- 4 - Conferences
- November Board Meeting - Audit presentation

Public Input - Any person wishing to speak directly to the Board, once recognized by the board chair, may do so for up to 5 minutes. The public input period will last no longer than 40 minutes, at the beginning of any open Board meeting.

Call Meeting to order. Establish quorum  
Meeting called to order at 5:47 p.m.

Formal Agenda:

**Attendance:**

\_x\_ Mark Morrissey   \_x\_ Kristi Garbow   \_x\_ Kristi Sorgenfrei   \_x\_ Jim Conway  
\_x\_ Jason Rylander   \_x\_ Sara Dreyer   \_x\_ Kathy Douglas   \_abs\_ Paul Dybing

Staff Present: Rita Poulton, Alison Drietz, Adrienne Eickman  
Guests Present: none

Conflict of Interest - none stated

**Consent Agenda**

- Director's Report
- Minutes from September 15, 2016 Board Meeting
- Minutes from October 12, 2016 Special Board Meeting
- Current Bills and Checks
- Finance Committee Minutes from September 2016
- Finance Committee Minutes from October 12, 2016
- ADM – 189
- Staff Resignation - Merilee Grage, SPED Teacher
- New Staff -

1. Markki LeBlanc - Special Education Paraprofessional
2. New Special Education Paraprofessional Staff

**Outcome:** Approve required items

**Person(s) responsible:** Mark

Kathy motioned to approve the consent agenda. Seconded by Kristi G. Motion carried unanimously.

### **Action Items**

**Issue:** VOA Annual Report and ~~*World's Best Workforce Report*~~ \* revision

**Outcome:** Amend/Approve for submission

**Person Responsible:** Mark

Jim motioned to approve the annual report. Seconded by Kristi S. Motion carried unanimously.

**Issue:** VOA Letter of Concern/Old Compliance Issue

**Outcome:** Update

**Person Responsible:** Adrienne

Adrienne has been working with VOA to provide the professional development documentation they requested from 2014.

**Issue:** Board Training

**Outcome:** Review

**Person Responsible:** Sara/ Mark

Within six months of being seated, board members need to complete one training. Notify Sara D when you complete a training.

**Issue:** Q Comp

**Outcome:** Review/Approve

**Person Responsible:** Mark/ Adrienne

Kristi G motioned to approve and submit the letter of intent for Q Comp. Seconded by Kristi S. Motion carried unanimously.

**Issue:** Executive Team Compensation

**Outcome:** Review/Approve

**Person Responsible:** Mark

Jim motioned to compensate Rita and Adrienne \$1000 per month for their work during the school year. Seconded by Sara D. Motion carried unanimously.

**Issue:** Director Salary Discussion

**Outcome:** Review/Approve

**Person Responsible:** Mark

Kathy motioned to approve the established director salary of \$65,000 plus benefits, which will follow past practice. Seconded by Sara D. Motion carried unanimously.

**Issue:** Director Selection

**Outcome:** Review/Approve

**Person Responsible:** Kathy/ Mark

Kristi S motioned to offer Adrienne Eickman the position of Executive Director of SLC, salary and benefits shall be determined according to the budgeted figure of \$65,000 and benefits. Performance reviews shall be conducted twice annually this school year. Seconded by Jason. Motion carried unanimously.

Review of VOA Board meeting observation form

Board Reflection - each member reflects on the meeting

**Next meeting** – November 15, 2016

**Adjourn**

Kristi S motioned to adjourn the meeting at 7:09 p.m. Seconded by Kathy D. Motion carried unanimously.